



## DEPARTMENT OF THE NAVY

NAVAL SEA SYSTEMS COMMAND  
1333 ISAAC HULL AVE SE  
WASHINGTON NAVY YARD DC 20376-0001

IN REPLY TO

4730

Ser 04XQ/061

30 June 2003

From: Commander, Naval Sea Systems Command


Subj: TAG-OUT USERS MANUAL, NAVSEA S0400-AD-URM-010,  
REVISION 01

Ref: (a) NAVSEA S0400-AD-URM-010/TUM REV 00, Tag-out Users  
Manual  
(b) NAVSEA ltr Ser 04XQ/01-049 of 14 Sep 01  
(b) NAVSEA ltr Ser 04XQ/84 of 3 April 2002

1. This letter issues the enclosure (1) revision to the subject manual.
2. Work control problems that affected personnel and equipment safety on Navy ships resulted in the tasking of the Work Control Team in January 1999 to improve and standardize tag-out for Navy maintenance. This effort resulted in the original issue of reference (a). Reference (b) issued ACN 1/A to reference (a).
3. As reported in reference (c), a meeting of the Work Control Team was held 26 - 28 February 2002 to discuss experience with the use of reference (a) and adjudicate change requests. The changes in enclosure (1) were discussed and agreed to by the Work Control Team.
4. Enclosure (1) is a complete revision of and replaces REV 00 of reference (a), including reference (b). Changes reflected in enclosure (1) shall take effect 1 October 2003.
5. This correspondence does not authorize any change to any Government contracts, the expenditure of funds beyond those stated in contracts or the extension of delivery/performance dates beyond those stated in contracts. If the Contractor considers or can reasonably anticipate that compliance with this correspondence involves work not presently authorized under the contracts, he shall notify the Contracting Officer prior to performance of any work related thereto but not later than thirty (30) days from the date of this correspondence and any performance by the Contractor prior to proper contractual authorization shall be at the Contractor's risk.

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REVISION 01

6. The NAVSEA point of contact for this revision is Mr. Paul Colahan at (202)781-3304.

  
J. F. BRICE  
Assistant Deputy Commander  
Industrial Operations

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